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10/29/2013 Minutes

Arlington Master Plan Advisory Committee

Minutes: October 29, 2013, 7:00-9:00 PM

Approved, as amended: December 5, 2013 (voted 7 in favor, 1 abstaining (not present at the meeting of 10/29))

Town Hall Annex, Second floor conf. room

Members present: Charles Kalauskas, Pam Heidell, Carol Svenson, Ann LeRoy, Bob Radochia, Greg Bowe, Joe Barr

Members absent: Sheri Baron, Monica Tibbits-Nutt, Eric Bourassa, Harris Band.

Also present: Consultant Judi Barrett (RKG Associates); Christine Scypinski (ARB); Joe Curro (BoS); Carol Kowalski, Laura Wiener, Ted Fields, and Joey Glushko of the Planning Dept.

The meeting was called to order at 7:05 PM. The minutes of October 3, 2013 were unanimously approved. Pam Heidell observed that she had not sent out the detailed Open Space Etc. Goals that the working group had developed at August public meetings, as was mentioned in the minutes of Oct. 3; this document includes detailed objectives.

Action: Joey Glushko will send this out to the MPAC membership and regular attendees.

The Baseline Report of the town inventories and characteristics as collated and reported by the consultants was discussed at some length. However, some participants had not received the material and some of the material, distributed via "DropBox," was incomplete and raw in format. New material had been made available earlier today, but material for "Land Use" and "Natural Resources" are still in development. While acknowledging the incomplete and fractured nature of getting the report to the committee, the consultant advised that there would be ample time to get comments to her for any concerns which needed to be in the report, or changes (deadline Nov. 22); however, she repeatedly stated that there would not be multiple revisions of the material. There was concern for the quality of the data and its expression, as well as the accuracy.

Preparation for Nov. 7 Public Meeting - Extensive discussion developed around what the intent of the meeting was, what the material would be, and how the meeting would be structured. Consultant inquired of the MPAC – at what level the comparison data should be presented – ie national, neighborhood, regional or local? MPAC felt that demographic and fiscal concerns were prominent – and consultant should use her experience to best present the material. Suggested highlights for different parts of the report, taken from tonight's discussion, may be seen on the attached chart.

Program Schedule for Nov. 7; meeting begins at 7 pm in the Main Room of the Central School (Senior Center), first floor. Chairs and tables will be set up.

- Carol will open the meeting; Charlie will speak representing the MPAC.
- Judi will present the schedule of the Master Plan process – and where we are now.
- A summary of the baseline report will be presented.
- There will be a short presentation about the Vision and Goals.
- Individual participants will be assigned to tables for discussion of 15 min. lengths;

Up to two topics might be discussed at each table; each table will have a "moderator" from the MPAC. It is anticipated that there will be 2-3 rounds of discussion

- a. have we captured existing conditions
- b. what is needed to be able to say we have achieved a goal -
what will be the "measure"

- Carol and Judi will do a “wrap up” – include what happens next; and announce deadline of Nov. 22 for any comments, suggestions, changes

The discussion about **Operating Procedures** for the MPAC was tabled until the Dec. 5 meeting. Carol Kowalski commented that concerns about missing meetings should not cause distress – details can be resolved.

The **MPAC Schedule for 2014 and public outreach programs** will be aligned in the schedule.

Action: Judi Barrett will follow-up with School Superintendent Kathy Bodie regarding the Outreach to Teens proposed for January; Carol Svenson and Monica Tibbits-Nutt will join her.

Action: Carol Kowalski will arrange the participation of Andy West (ARB) regarding the Mill Brook Corridor; this interaction might take the form of the MPAC joining the ARB at one of ARB’s Monday night meetings.

Public Comment – There were no visitors/comments this evening.

Meeting adjourned at 9:35 PM
Minutes submitted by Joey Glushko

Community Baseline Inventory and Characteristics

Selected highlights for public meeting, Nov. 7, 2013
(notes from meeting of the Master Plan Advisory Committee, October 29, 2013)

Topic/Element	Demographics	Transportation	Housing	Op. Sp.	Pubic Facil. and Services
Highlights	Population age distribution	Where are the jobs	Affordability	More, better, and maintained	Aging infrastructue
	Change in population age groupings	Bottle neck nodes at commute times	Rise in housing values	Scale is important	Capital needs of the DPW
	Wealth indicators	Housing/transit in nearby communities	Housing form(s)	Open Space equity	Responsibilities of operations
	Lack of diversity Trends	Map developments in the region		Open spaces as “natural,” and for recreational use	School facilities
					Lack of land
					Taxes – average for the region